

*Arts & Sciences Academy
Information and Computer Technology
Student Acceptable Use Agreement (AUA)*

Access to the ASA Computer network is to be used in support of the learning objectives of the school and use of ASA services is provided subject to compliance with the conditions below. Please read through these conditions, discuss them with your Classroom Director and your parents, so that you are aware of what they mean for you.

- I will treat the schools ICT equipment with care.
- I will use the computer and the Internet in the way in which my Classroom Director has asked me for educational purposes.
- I will respect the privacy of all computer users at the school by correctly using passwords and opening only my own work and emails.
- I will publish work and send emails that are accurate and that use language I know is acceptable in my school.
- I will ask my Classroom Director for help if I find or receive a message that makes me feel uncomfortable or is inappropriate.
- I will save all my data onto my personal USB stick.
- I will pack away the equipment and tidy the area when completed.

- I shall not break copyright law by copying and/or distributing copyright materials, except as permitted for educational purposes, in which case I shall correctly acknowledge the course.
- I shall not modify or delete any material of which I am not the owner.
- I shall not provide personal contact details, such as address or telephone number, to anyone online, without the prior consent of both the Classroom Director and my parent/guardian.
- I shall not waste resources through excessive printing or downloading.
- I understand that the school reserves the right to restrict the number to websites accessible by the students.
- I understand that if I do not follow the conditions of ASA I may not be able to access the ASA computer system for a period of time as determined by the Classroom Director.

Student Declaration

I declare that I have read and understand the Student Acceptable Use Agreement for Arts & Sciences Academy.

Name: _____ Date: _____

Parent Permissions

I agree to _____ using the Internet and email at school for educational purposes in accordance with the Student Acceptable Use Agreement above. I understand that steps will be taken in the school to minimize risk of exposure to unsuitable material. I have read and discussed this Agreement with my child.

Parent/Guardian: _____ Signature: _____

Date: _____